

Guidelines for Contacting D9RA Referee Assignor

Good day. There have been many telephone calls being placed to our Referee Assignor that are not necessary. In order to allow our Referee Assignor to do his job properly, please note the following guidelines for contacting him.

- 1) The Referee Assignor assigns you games based on your availability, as provided by you.
- 2) Once the games have been assigned and you have accepted these games, they are your responsibility to find a replacement if required. The only exception to this, is if an "**EMERGENCY**" has come up. An "**EMERGENCY**" is defined as a serious sudden illness, injury, death in the family, work related situation, etc... A social event or activity does not constitute an emergency.
- 3) Game assignments will be listed on our website so you will know who you are officiating with, therefore there is no need to call the Referee Assignor for this information.
- 4) An up to date D9RA Officials List is available on the web site for contact numbers as required. All officials should have a copy of this list with them when they officiate.
- 5) If an official slated to work with you is late (not there 30 minutes before the game), then, **FIRST**, you contact the official who is late on his/her cell phone or home telephone. If for some reason you can not contact the official or the official has told you he/she will not be coming, then you can contact the Referee Assignor to advise him and to find a replacement. Make sure you advise the Referee Assignor that you have already tried to, or have been in contact with the official who is late. If the late official shows up before the game starts, ensure you advise the Referee Assignor **IMMEDIATELY**.
- 6) For things such as game assignments being changed, fill-ins, availability, contact numbers, **USE** the Referee Assignor's email address to advise him and/or ask these types of questions.

Thank you for your co-operation in these matters. If you have any questions or concerns, you may call any of the members of the Executive Committee for clarification.

David McCarthy
D9RA President/RIC